



CENTRAL, NORTHWEST, AND WEST CENTRAL MINNESOTA HCC MEDICAL RESPONSE AND SURGE EXERCISE

Purpose:

- The purpose of the exercise is to provide HCCs with an opportunity to test their medical surge response and preparedness capabilities. The exercise will test an HCC and its members' capacity to accommodate a surge of patients equal to at least 20 percent of its staffed bed capacity. Required bed types include emergency department beds, general inpatient medical unit beds, ICU beds (SICU, MICU, CCU), post critical care beds (monitored/step down), and surgical unit beds (pre-op, post-op, procedural).

What can I expect:

- **1 week** before the exercise you will receive your individual Zoom Login, Exercise Plan and any further information needed to participate. Please do not share your zoom login as it will assist in tracking of participation. If you are meeting in one location with multiple participants, you may use the same login.
- No real patients will be moved or otherwise disturbed. **The only equipment/supplies that are being moved are decontamination resources at each hospital.** No other resources such as supplies, equipment, or EMS response resources will be moved or otherwise disturbed.
- This is an operations based exercise and participants will be expected to act in their real-life roles relevant to the selected scenario, to offer observations during the exercise, to make strategic and operational decisions, and to comply with real-world procedures.
- Clinical Care (receiving facilities) Participants are expected to gather their incident management team in your EOC or other identified location, act in their real-life roles relevant to the selected scenario, to offer observations during the exercise, to make strategic and operational decisions, and to comply with real-world procedures.
- During the course of the exercise, participants will be asked to address topics such as alerts and notifications; situational assessment and information management; operational coordination; resource needs and allocation, patient movement, and patient care.
- During the course of the exercise, each receiving facility will be sent the total number of patients with a brief overview of their injuries.
- Receiving facilities are expected to identify patients who require inpatient care and admission and locate an appropriate, staffed bed for those patients.
- **Although executives are not required to participate in the exercise itself, HPP requires at least one executive from each HCC core member organization (Hospitals, Public Health, EMS, Emergency management) participates in the official After-Action Review.**

Who to invite from your organization:

- **Clinical Care Partners [receiving facilities]** (Hospitals): Bed management, emergency manager or disaster preparedness coordinator, executive leadership, ED director/staff, incident management team
- **Public Health:** Preparedness coordinator, executive leadership
- **Emergency Management:** EOC staff (operations), executive leadership
- **EMS:** Leadership, field staff, hazmat/fire partners, executive leadership
- **All other stakeholders:** Incident Management Team, patient care team or other staff who have a role in an emergency response.





Registration Information

- Each hospital will be required to register a Controller/Evaluator and a Communications Lead.
 - Controller/Evaluator – provides injects/ensures that the exercise objectives are being addressed, collects and submits evaluation forms/attends controller trainings prior to day of exercise.
 - Communications lead – attends meetings approximately one week prior to test communications being used during the exercise and will be responsible for setting up and maintaining communications with the SIM cell during the exercise.
- A briefing will be held for the Controller/Evaluators and a Communications Leads on March 7, 2024 at 10:00 AM. Invited will be shared once the registration period has ended.

Exercise Information

Date: March 28, 2024

Time: 9:00AM-1:30PM CST

Location: Virtual via Zoom- your individual link will be sent to registrants prior to the exercise

PRE-REGISTRATION IS REQUIRED BY FEBRUARY 15, 2024. NO LATE REGISTRATIONS WILL BE ACCEPTED.
[REGISTER HERE.](#)

