The Operational Planning "P"

During this time period:
- Meet one-on-one with Command & General Staff members for follow up on assignments.
- Prepare further guidance and clarification as needed
- Receive operations briefing

During this time period:
- Agree on who will present UC's response emphasis and motivation remarks
- Review task assignments, objectives, decisions & directions
- Receive operations briefing

Provide opening remarks
Review response plan as presented to ensure that Command's directions and objectives have been properly addressed
Provide further guidance and resolve issues
Give tacit approval of the proposed Plan
Agree when written plan will be ready for review & approval

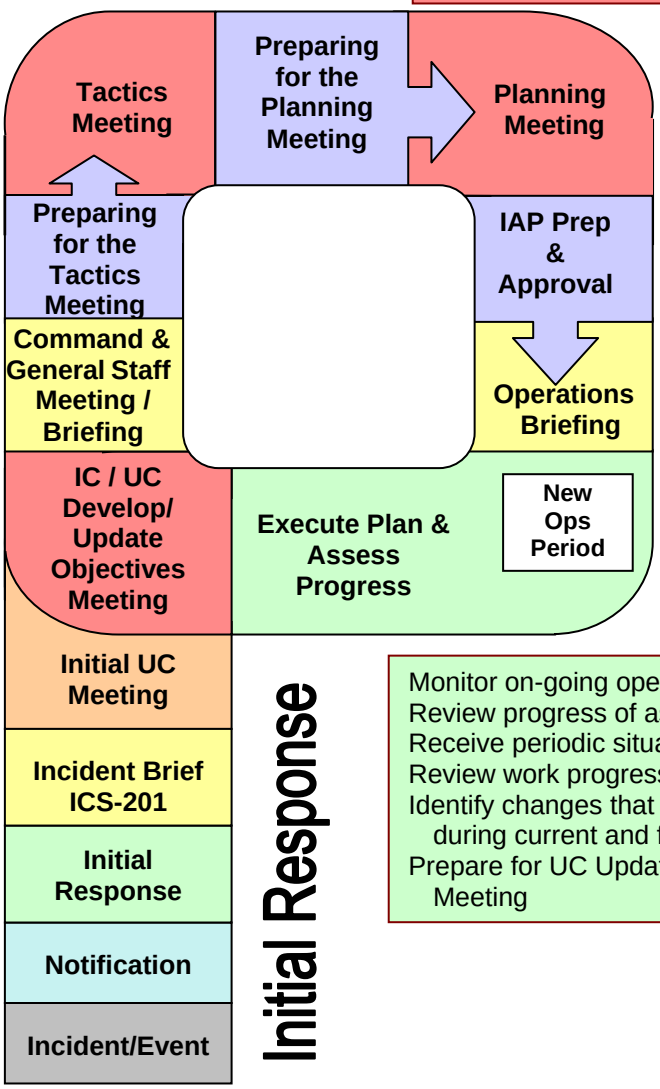
Review IAP for completion and make changes as necessary
Approve Plan

Meet and brief Command & General Staff on IC/UC direction, objectives & priorities
Assign work tasks
Resolve problems & clarify staff roles and responsibilities

Establish priorities
Identify constraints & limitations
Develop incident objectives
Identify necessary SOP's
Agree on operating policy, procedures and guidelines
Identify staff assignments
Agree on division of UC workload

Finalize UC structure
Determine overall response organization
Identify and select support facilities
Clarify UC roles and responsibilities
Determine Operational period
Select OSC & Deputy OSC
Make key decisions

Determine ICS-201 briefing timeframe & receive briefing
Clarify/request additional information
Determine incident complexity
Provide interim direction
Initiate change of command
Determine UC players
Ensure interagency notifications
Brief superiors



Provide overall guidance and clarification
Provide leadership presence and motivational remarks
Emphasize response philosophy

Monitor on-going operations
Review progress of assigned tasks
Receive periodic situation briefings
Review work progress
Identify changes that need to be made during current and future operations
Prepare for UC Update Objectives Meeting

Ensure that an appropriate initial response is deployed
Provide direction as needed
Monitor initial response operations