

**WC MN Healthcare Preparedness Coalition Minutes**

**6 February 2020**

**1000 - 1200**

**WebEx – Conference Call**

| **Topic** | **Discussion/Findings***These columns are not to be bolded.* | **Actions/Follow Up** (include responsible person and due date)*These columns are not to be bolded.* |
| --- | --- | --- |
| **Call to Order** |  |  |
| **Approval of Agenda** | Approved changes |  |
| **Approval of Minutes** | No changes to January 2020 minutes |  |
| Regional HVA  | * Regional HVA sent for review and recommendations for three weeks
* One minor change due to spelling error
* Voted – all approved
 |  |
| Anthrax training/tools for your facility  | * Power point reviewed
* Website updated (Exercise WCMHPC)
 |  |
| 2019 Novel Coronavirus | * Check in via email every two weeks
* Calendar invite sent out to all EP representatives with the questions that are to be answered
* Frequency may change – increase/decrease
* Questions may change – so watch the calendar invite
 |  |
| MDH Workplan review | * Scheduled for March 10 @ 1 p.m.
 | Calendar invite was sent to those that expressed interest in participating. Thank you |
| Regional MYTEP | * Looking for a couple of people willing to spend 2 hours working on the regional MYTEP which is due the end of March.
* Will meet one time to review the plan and make recommended additions/changes based upon our discussions at recent meetings
* Would like representation from LPH, EM, EMS, LTC and Hospital
* Will meet the end of February
 |  |
| MNTrac training reminder | * Would like to do facility specific training for all hospitals – please reach out to Shawn to schedule
 |  |
| Summer workshop with EM’s | * Good date/month
* Will be a 4 hour day
 |  |
| Education/training – reminders | * See attached flyer
 |  |
|  |  |  |
| **Partner Updates** | * Karen Moser – PH/MDH
* Shelley Svec – LPH
* Dona Greiner/Lynn Seigel – EM
* Lynn Seigel – WCEMS
 |  |
| **Website update** | * Included on the resources page:
	+ Coronavirus
	+ Cybersecurity
 |  |
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|  |  |  |

Next Meeting: March 5th at 1000

Minutes Taken By: Shawn

**Attendance:**

| **A/P** | **Name**  | **Facility** |
| --- | --- | --- |
| P | Jim Harkins/Mary Steidl/Edward Reiff/Brad Brejha | Alomere Health |
| P | Dena Siemieniewski | CHI St. Francis – Breckenridge |
| P | Greg Meyers | Glacial Ridge Health |
| P | Beth Kraft | Lake Region Health |
| P | Karen Meyer | Perham Health |
| P | Judy Haley | Prairie Ridge |
| P | Jeff Olson | Sanford Wheaton |
| P | Bev Larson | SCMC |
| P | Karen Moser | MDH PHPC |
|  | Jeanna Hayes | HSEM |
| P | Dona Greiner | EM – Stevens County |
| P | Lynn Seigel | EM – Traverse County & WCEMS |
|  | Rick Cameron/Chad Mickelson | EMS – FM Ambulance |
|  | Nathan Roy | EMS - Morris EMS |
|  | Scott Johnson | EMS – North Memorial |
|  | Jakki Sjobeck | LTC – Bethany on the Lake |
|  | Bob Ottesen | LTC – Moorhead Rehab |
| P | Shelley Svec | LPH – Horizon PH |
| A | Rachel Mockros | Regional Staff |
| A | Dave Miller  | Regional Staff |
|  | Josh Ebert | Clay County PH |
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