

**WC MN Healthcare Preparedness Coalition Minutes**

**Thursday, May 3rd, 2018**

**1000-1100**

**WebEx**

| **Topic** | **Discussion/Findings***These columns are not to be bolded.* | **Actions/Follow Up** (include responsible person and due date)*These columns are not to be bolded.* |
| --- | --- | --- |
| **Call to Order** |  |  |
| **Approval of Agenda** |  |  |
| **Approval of Minutes** |  |  |
| **Financial Report**  | * BP1 Supplement and Ebola budget was submitted to MDH on 4/27/2018
* We do expect some carry over dollars from BP1 – we may need to have the advisory committee members join in a conference call to vote on spending those funds.
* Considering working with All Clear to build on the Coalition Response Team project.
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| **Sustainability/Executive****Engagement** | * Executive engagement session is on June 7th.
* Discuss changes from buying to sustainment
* Now more of a training grant rather than a buying grant
* Review plans for next few years
* Shawn encourages all facilities to personally invite the executives.
 | **All facilities are encouraged to invite their leadership to the coalition face to face meetings. Just let Shawn know so that she can ensure there is enough food for lunch.** |
| **End of Year** | * All facilities have completed their Ebola reimbursement forms – these have been submitted for disbursement to SCH.
* Shawn is currently collecting the end of year documentation (to include the In Kind donations).
* If there are any questions please contact Shawn to discuss.
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| **MDH Meetings** | * Karen Meyer will be representing the coalitions’ advisory committee at the MDH meetings held quarterly in St. Cloud.
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| **Partner Updates** | * HSEM: Jeanna
	+ Next week Ag. Exercise
		- Low key event
		- Communication test
	+ Working with Web EOC
		- All counties will have the ability to log in
			* Will also have accessibility to add staff for all positions (generic)
				+ Possible need to look at training for partners (T-t-T)
	+ Counties working on EOP’s
* MDH: Karen Moser, PHPC
	+ 2 open positions
		- NW PHPC & Central PHPC
* EMS: Lynn
* EMS Lynn
	+ Last meeting canceled
	+ Narcan Grant in progress
		- Let Mark know if you have close dated naloxone
			* Can be swapped out for new prior to exp. Date with agency that uses it more often
	+ Mark and Lynn to meet with Shawn regarding future plans for EMS and coalition
* No report from local EM, local PH
 |  |
| **Controller/Facilitator training** | * For spring exercise
 |  |
| **Adjourned** |  |  |

Next Meeting: June 7th, 2018 (WEBEX)

Minutes Taken By: Dave Miller

**Attendance:**

| **A/P** | **Name**  | **Facility** |
| --- | --- | --- |
| p | Allan St Martin | Prairie Ridge |
| p | Beth Kraft/Mike Johnson | Lake Region Healthcare |
| p | Bev Larson/Brenda Smith | SCMC |
|  | Brady Schribner | Essentia Fargo |
| p | Karen Meyer | Perham Sanford |
|  | Brittany Dahlin | MN Assoc of Community Health Centers |
| p | Dave Miller | Regional Staff |
|  | Don Sheldrew | Regional Staff |
| P | Dona Greiner | Stevens County EM |
|  | Ellen Rasmussen | Sanford Health |
| p | Greg Meyers | Glacial Ridge |
|  | Isaac Triebold | MDH Epidemiologist |
| p | James Harkins/Edward Reif | Douglas County Hospital |
| P | Jeanna Sommers | HSEM – WC Region 4 |
|  | Josh Ebert | Local Public Health – Clay County |
| P | Karen Moser | MDH – PHPC |
| P | Lynn Siegel | Traverse County EM |
|  | Mark McCabe | West Central EMS Region |
| P | Dena Siemiendieswski | St. Francis Healthcare |
|  | Pam Gahr | MDH |
| P | Rachel Mockros | Regional Staff |
|  | Robert Nordstrom | DHS |
| p | Shane Ayres | Sanford Health – Wheaton |
|  | Melissa Dahl | Behavioral Health |
| P | Tom Storer | Knute Nelson |
| P | Terry Middendorf | Galeon |
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